

JOB OPPORTUNITY
CT VALLEY HOSPITAL
CERTIFIED OCCUPATIONAL THERAPY ASSISTANT
ADMINISTRATION AND SUPPORT DIVISION

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: State Employees and The Public

Location: PATIENT CENTRAL SERVICES – Middletown, CT

Job Posting No: CV26376

Hours: 1st shift: Monday – Friday – 8:00 a.m. – 4:00 p.m. (37.5 hours per week)

Salary: \$46,030.00 Annually

Closing Date: December 25, 2012

The Certified Occupational Therapy Assistant performs paraprofessional evaluations of clients including a range of motion, muscle strength testing and sensory awareness; trains clients in personal skills essential for privacy and independence including self feeding, personal hygiene, dressing, bathing, grooming, communication skills, etc; designs therapy intervention programs; under supervision of a licensed occupational therapist, determines need for adaptive equipment, assists in development of treatment plans and implements direct occupational therapy interventions; trains direct care staff to implement programs; implements physicians' therapy orders; performs related duties as required.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

General Experience and Training: Incumbents in this class must possess and maintain a license as a Certified Occupational Therapy Assistant issued by the Connecticut State Department of Public Health in accordance with the applicable Connecticut General Statutes.

Working Conditions: Incumbents in this class may be required to lift and restrain patients/clients; may have some exposure to infectious/communicable diseases and to some risk of injury from assaultive or abusive patients/clients; on occasion may be exposed to moderately disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:
Deb Robinson, Human Resource Associate
Connecticut Valley Hospital
P. O. Box 351, Middletown, CT 06457
Fax : (860) 262-5055 Phone : (860) 262-5819
Email : Deborah.A.Robinson@ct.gov

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers and strongly encourage the applications of women, minorities and persons with disabilities. NP-6